

Access Strategy policy

Ortus Education West Raynham School



WEST RAYNHAM SCHOOL
ORTUS EDUCATION LTD.

Approved by:	Lyndsey Grimwade	Date: 31/08/26
Last reviewed on:	31/08/26	
Next review due by:	31/08/27	

Access Strategy

The following strategy is how people with disabilities would access our site and the services provided.

1. Overall Strategy

- 1.1.** Ortus Education are committed to providing facilities and services in compliance with the Equality Act 2010.
- 1.2.** Many of our clients may have disabilities as defined in the Equality Act and facilities are provided as appropriate to meet the needs of each individual service.
- 1.3.** In general, access may be required by our clients, their visitors and our staff. Our strategy is as follows:
- Where practicable, access for disabled visitors is normally provided by the following means:
 - Provision of designated disabled parking close to the main entrance.
 - Level access to the main entrance or the provision of a ramp which meets the standard.
 - Level access to a visitors room
 - Accessible WC adjacent to the front entrance.

Such provisions may not be available or practicable at smaller locations where alternative arrangements may be necessary.

- Access for physically disabled clients is addressed on a case by case basis with specific provisions being made prior to admission.
- Access for disabled staff is addressed on a case by case basis with specific provisions being made prior to commencement of employment.

2. Site Specific Strategy

- 2.1.** West Raynham School can provide service to 24 clients. Specific provisions at the location are as follows:

Standard	Y	N	Adjustments (where answer is no)
There is space for setting down outside the main entrance to enable disabled visitors and employees to be dropped off close by.	Y		
There is car parking which is close to the main entrance which provides level access.	Y		
The main access routes from the car park to the principle entrance is level without significant obstructions and meets the standard.	Y		
There is level access to all external buildings. All paths are suitably finished to enable this.	Y		
The main entrance consists of a level entrance via a door entry system.	Y		

The entrance way can be viewed from the reception desk. The door, threshold and entry system will all meet the standard in terms of dimensions and finish.	Y		
Employees are trained so they can assist people in using the facilities provided and accessing relevant areas of the building.	Y		
The building has more than one floor and an accessible lift provides access to the upper floor. This generally meets the standard in terms of dimensions and finishes.	N/A		
There is a set of stairs for those who do not wish to use the lift. These stairs generally meet the standard in terms of dimensions, lighting, finishes and fixtures.	N/A		
All communal rooms are generally accessible and meet the standard.	Y		
Bedrooms are generally accessible for ambulant disabled in terms of dimensions. In the event of a client who is a wheelchair user, then the relevant bedroom will be specifically adapted to meet the standard.	N/A		
There is a designated accessible bathroom on which meets the standard	N/A		
Each pupil has an individual Personal Emergency Evacuation Plan (PEEP) which explains how we will deal with them in the event of an emergency.		N	This would be in place if required

This Access Strategy document will be reviewed in the event of any significant alteration to the building, the inhabitants or where there is an individual client with specific needs which are not already catered for.