

Careers policy

Ortus Education West Raynham School



WEST RAYNHAM SCHOOL

ORTUS EDUCATION LTD.

Approved by:	Lyndsey Grimwade	Date: 06/12/23
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1. Intent

At West Raynham School, our values mean we have the highest expectation of our pupils and their potential. We recognise that Careers Education, Information, Advice and Guidance (CEIAG) makes a significant contribution to preparing our pupils to take their place as suitably qualified and responsible adults within society, who can make informed choices and achieve personal and economic wellbeing throughout their lives. CEIAG will enable West Raynham School pupils to develop key employability and enterprise skills which are highly valued by employers, colleges, universities and apprenticeship providers.

CEIAG at West Raynham School will:

- Provide a planned programme of activities to which all pupils from Years 7-11 are entitled
- Will start preparing pupils from KS1, where pupils are taught about living in the wider world
- Help them to plan and manage their careers
- Provide information, advice and guidance (IAG) which is impartial, unbiased and is based on the pupils' needs
- Follow best practice guidance from the careers profession and other expert bodies
- Work in partnership with the outside providers to ensure all pupils access education, employment or training after KS4
- Aim to provide inspiration and aspiration as well as advice about Local Market information

2. Implementation

West Raynham School provides comprehensive Career, Enterprise, Information, Advice and Guidance (CEIAG) programme. Pupils can expect to receive the following:

From Key Stage 3:

- Identifying own strengths, interests, skills and qualities in relation of their value to future employability
- Different work roles and career pathways.
- Evaluation of employability skills needed.
- Explore different types of careers and pathways
- Qualifications and skills needed for different careers
- Evaluate own strengths, interests, skills and qualities relate to future employability

- Careers Trips
- Careers Carousel at West Raynham School

In addition to the above, Key Stage 4:

- Learning about 21st century employment
- Range of careers opportunities open to pupils post 16
- Interview technique to prepare for work experience
- Attitudes and values in relation to work and enterprise
- Work experience week
- Mock interviews
- One to one careers guidance
- An introduction to the post 16 application process
- Support with Apprenticeship applications

All pupils will have access to, and support with using careers information that is:

- Easy to find and available at convenient times and in convenient locations including via the internet
- Clearly labelled and referenced
- Comprehensive, giving details of all progression, opportunities and associated support arrangements such as financial help
- Unbiased and up-to-date

Via

- Careers displays
- Library and careers office
- ICT
- Assemblies
- Interviews
- Links with local businesses

All pupils have access to individual career guidance, as and when needed, from Beacon East, our Independent Careers Advisor Service

Education and apprenticeship providers are also invited to speak to the pupils, either as a whole group or as small, targeted groups.

3. Impact

We are keen to measure the effectiveness and impact of our careers programme at West Raynham School, and this is done in a number of ways including student destination data and surveys. We are keen to gain feedback from a range of stakeholders including parents, pupils, teachers, and employers. If you would like to give us feedback about our careers programme, please get in touch using the contacts below:

clare@ortuseducation.co.uk

Clare Gammons- Head Teacher